

JOSSETTE SHERWOOD-HILL

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PROFESSIONAL OBJECTIVE

To obtain an instructional technology position where education and work experience can effectively be utilized to facilitate teachers and students use of technology in the classroom.

- ◆ Strong classroom management skills.
 - ◆ Demonstrated ability to work with colleagues, administration and parents towards a common goal for students.
 - ◆ Proficient with Microsoft Office System (including Microsoft Word, Microsoft Excel, and Microsoft PowerPoint®).
 - ◆ Proficient with various technology applications such as Comic Life, Moviemaker, Voice thread, etc.
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EDUCATION

University of West Georgia – June, 2008 - July, 2010 Carrolton, Georgia
Master of Education in Instructional Technology

University of West Georgia – August, 2002 – May, 2005 Carrolton, Georgia
**Georgia Responds Program - Certification in Middle Grades:
Language Arts and Social Studies**

Ithaca College – September, 1979 – June, 1983 Ithaca, New York
Bachelor of Science – Economics – Management

Teaching Certifications

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|--------------------------------------|--------------|
| Gifted Endorsement | Expires 2013 |
| Middle Grades (4-8) - Language Arts | Expires 2011 |
| Middle Grades (4-8) - Reading | Expires 2011 |
| Middle Grades (4-8) - Social Studies | Expires 2011 |

PROFESSIONAL EXPERIENCE

Adamson Middle School – Rex, GA 2004 to Present

Educator

- Literacy and Social Studies – Provide services to sixth grade gifted students
- Literacy – Taught eighth grade Literacy with emphasis on writing.
- Family Consumer Science - Instructed students in sixth through eighth grade.

Lee Street Elementary School - Jonesboro, GA 2001 - 2004

Paraprofessional

- Reading Assistant – Provided early intervention program services (EIP) for fourth and fifth grade students.
- Kindergarten Paraprofessional – Assisted with classroom management, guided reading and writing skills.

Clayton County Board of Education 2000-2001

Substitute Teacher

- Maintained classroom management in first – fifth grades
- Delivered lessons per teacher instructions

Emory University 1993 to 1999

Financial Aid Advisor

- Reviewed and evaluated financial aid applications and income taxes to determine financial need.
- Certified parent and student loan applications
- Met with students and families to discuss financial aid

University of Maryland (UMD), European Division, Athens, Greece 1990 to 1993

Field Registrar

- Responsible for day to day operations of UMD educational program on Hellenikon Air Force Base
- Coordinated course schedule with faculty (American and foreign professors)
- Supervised daily activities of computer clerk and support staff
- Discussed financial aid with soldiers and dependents

Cornell University, Ithaca, New York

1988 to 1990

Financial Aid Advisor

- Counseled students and families members on matters regarding financial aid
- Performed needs analysis to determine eligibility for financial aid
- Marketed program to available media

PROFESSIONAL AFFILIATION

National Education Association

OTHER INTERESTS

Reading
Sewing

References available upon request