**TL-VII. Procedures, Policies, Planning, and Budgeting for Technology Environments.**

*Educational technology leaders coordinate development and direct implementation of technology infrastructure procedures, policies, plans, and budgets for PK-12 schools.* *Educational technology leaders:*

TL-VII

 The School Improvement Plans, Grant, Open Office, and Professional Organizations assignments helped me to look at the procedures, policies and financial sides of technology programs. These projects helped me to be knowledgeable about the use of technology facilities, guidelines for planning and purchasing, and participating in professional development. By gaining this knowledge, I was able to complete the assignments. Leadership, decisiveness and the ability to be proactive were indicators that were needed to accomplish these tasks.