

Distance Education Instructional Design Plan

Session Title

Introduction to Financial Freedom

Course

CLA101-N01

Learning Objectives:

1. After viewing the “Minding Your Own Business” video curriculum and completing associated worksheets, participants will be able to successfully develop a vision for their personal finances, create a debt reduction strategy, and formulate a workable spending plan.
2. By listening to a series of podcasts, reading assigned articles, and taking virtual field trips to key web sites, participants will have at their disposal enduring resources to help them continue their journey to financial freedom.

Activities:

Module 1

- 1.1 View [course overview video](#) [Produced using Jing]
- 1.2 Read [introduction to module 1](#). (All module instructions contained in this document).
- 1.3 View [instructor bio](#). [Produced using PowerPoint & Impatica]
- 1.4 Post bio with photo in module 1 discussion board. Respond to at least 2 other posts.
- 1.5 Read the [course syllabus](#).
- 1.6 Complete the (graded) [syllabus quiz](#).
- 1.7 Complete the form “[A Vision for Our Finances](#),” save it as a PDF, and submit it in drop box.
- 1.8 Review [student example of minute reflection](#).
- 1.9 Review module 1 project instructions. (Read one article of your choice from the [recommended web site](#) and submit a [minute reflection \(use template\)](#) in drop box 1 using the required [file naming convention](#).)
- 1.10 Submit completed module 1 project documents in drop box 1.

Module 2

- 2.1 Read [introduction to module 2](#). (All module instructions contained in this document).
- 2.2 Sign up for the money track at the “[Nudge](#)” web site. Follow the on-screen instructions.
- 2.3 Register online for the free e-devotional “[40 Days to a More Generous Life](#)”.
- 2.4 Watch the video lesson from the “Minding Your Own Business” series entitled: “[Minding the Business](#)” (35:31).
- 2.5 Complete video lesson 1 [fill-in-the-blank teaching outline](#) and submit it in the drop box 2.
- 2.6 Complete the form “[Action Plan](#),” save it as a PDF, and submit it in the drop box 2.
- 2.7 Listen to [lesson 1 lesson podcast](#) (17:12)
- 2.8 Submit a minute reflection to drop box 2 responding to this module’s video curriculum.
- 2.9 Using the [small group discussion questions](#) as a guide to facilitate discussion, post your comments in the module 2 discussion board. Read all posts and respond to at least 2 other posts.

Module 3

- 3.1 Read [introduction to module 3](#). (All module instructions contained in this document).
- 3.2 Watch the video lesson from the “Minding Your Own Business” series entitled: “[Act Your Wage](#)” (34:38).
- 3.3 Complete [video lesson 2 fill-in-the-blank teaching outline](#) and submit it in the drop box 3.
- 3.4 Listen to the [lesson podcast](#) (23:41).
- 3.5 Complete the form “[Recognize Your Debt](#),” save it as a PDF, and submit it to drop box 3.
- 3.6 Submit a minute reflection to drop box 3 responding to this module’s video curriculum.
- 3.7 Using the [small group discussion questions](#) as a guide to facilitate discussion, post your comments in the module 3 discussion board. Read all posts and respond to at least 2 other posts.

Module 4

- 4.1 Read [introduction to module 4](#). (All module instructions contained in this document).
- 4.2 Watch the video lesson from the “Minding Your Own Business” series entitled: “[Profit Sharing/Eternal Investments](#)” (36:08).
- 4.3 Complete [video lesson 3 fill-in-the-blank teaching outline](#) and submit it to drop box 4.
- 4.4 Listen to the [lesson podcast](#) (19:13).
- 4.5 Complete the form “[Monthly Cash Flow](#),” save it as a PDF, and submit it to drop box 4.
- 4.6 Submit a minute reflection to drop box 4 responding to this module’s video curriculum.
- 4.7 Using the [small group discussion questions](#) as a guide to facilitate discussion, post your comments in the module 4 discussion board. Read all posts and respond to at least 2 other posts.

Module 5

- 5.1 Read [introduction to module 5](#). (All module instructions contained in this document).
- 5.2 Watch the video lesson from the “Minding Your Own Business” series entitled: “[The Buck Starts Here](#)” (35:49).
- 5.3 Complete video [lesson 4 fill-in-the-blank teaching outline](#) and submit it to drop box 5.
- 5.4 Listen to the [lesson podcast](#) (20:49).
- 5.5 Complete the form “[Breakdown of Savings](#),” save it as a PDF, and submit it to drop box 5.
- 5.6 Submit a minute reflection to drop box 5 responding to this module’s video curriculum.
- 5.7 Using the [small group discussion questions](#) as a guide to facilitate discussion, post your comments in the module 5 discussion board. Read all posts and respond to at least 2 other posts.

Module 6

- 6.1 Read [introduction to module 6](#). (All module instructions contained in this document).
- 6.2 Select a final project from [Final Project Menu](#).
- 6.3 Submit your final project to the module 6 drop box as a Microsoft Word or PDF attachment.
- 6.4 Post in the module 6 discussion board your answer to this question: “What are the top 3 things you learned in your final project?” Read all posts and respond to at least two to obtain full credit.

January 30, 2011

Final Project Menu

Complete a final project (you may choose to partner with one fellow student or you can complete this final project on your own) [the Final Project Menu document will provide step-by-step details and links.]

- Choice #1: [Checksystems](#) web site review. Read 4 web pages from this site and write a 4-5 page APA paper about your discoveries.
- Choice #2: Watch [LDP – Finances](#) – Write a 4-5 page paper in [APA format](#) on the top three things you learned from this message.
- Choice #3: Watch [Life – Money – Hope series](#) and submit 3 completed worksheets in drop box 6 using the specified file naming convention.
- Choice #4: Go on a virtual field trip to one of the following web sites: Choice A - [www.daveramsey.com](#) or Choice B – [www.crown.org](#), explore the web site, and submit a 4-5 page paper in APA format detailing your findings.

Extra credit (5 possible points)

Formative evaluation of this online learning experience. Post directly to the extra credit discussion board and include the top 5 things learned in this course.

Resources:

- [Video curriculum web page](#)
- [Nudge web site](#)
- [E-devotional web site](#)
- [Article of choice web site](#)
- [Final Project Menu option 1 - Chexsystems](#)
- [Final Project Menu option 2 – LDP Finances](#)
- [Final Project Menu option 3 – Life-Money-Hope Series](#)
- [Virtual Field Trip Menu option 1 – Daveramsey.com](#)
- [Virtual Field Trip Menu option 2 – Crown.org](#)
- [Podcast 1](#)
- [Podcast 2](#)
- [Podcast 3](#)
- [Podcast 4](#)
- [Minute Reflection template \(PDF\)](#)
- [Minute Reflection template \(Word\)](#)
- [File naming convention sheet](#)
- [Course syllabus](#)
- [Instructor bio \(Impaticized PowerPoint\)](#)

Discussion Boards

- Modules 1-6 discussion boards
- “Find Help Here” discussion board
- “Off Topic” discussion board
- “Just for Fun” discussion board
- “The Free Zone” discussion board

January 30, 2011

Assessments:

- Introduction bio post
- Syllabus quiz
- Video lesson worksheet submissions
- Minute reflections
- Discussion board participation
- Spending plan form submissions
- Final project submission
- Extra credit: Course evaluation discussion board post

Module Design:

This module will include:

- PDF of course syllabus (includes grading rubric)
- Link to narrated PowerPoint bio by instructor
- Link to Microsoft Word minute reflection student sample
- Link to Microsoft Word minute reflection template
- Link to file naming convention PDF
- Link to web-based video curriculum lessons
- Link to PDFs of video curriculum fill-in-the-blank worksheets
- Links to companion podcasts that match each video lesson
- Link to web sites used to introduce students to online financial resources and web sites
- Link to discussion boards for each module, help, and miscellaneous boards
- Link to assignment area to submit assignments in the appropriate drop box

Interactivity and Collaboration:

- Posting and replying to student discussion board posts & questions
- Opportunity for students to collaborate on final project if desired
- Students posting and interacting in discussion boards as required
- Students peer reviewing other students' work

Use of Technology:

- Exposure to instructor created multimedia bio
- Posting of bio information with photo
- Linking to web sites
- Viewing video curriculum in a web-based delivery system
- Listening to podcasts (possibly downloading and importing into iTunes for iPod)
- Using templates
- Saving handwritten forms in PDF format using a scanner
- Establishing a social presence in an online course through bio posting and required peer engagement in discussion boards
- Taking an online quiz
- Exploring and registering online for innovative e-devotionals and auto-email services
- Submitting files in drop box

January 30, 2011

Learner Support:

- Instructor email
- Link to a “Find Help Here” discussion board
- Peer suggestions courtesy of discussion board postings
- APA style & formatting resource courtesy of The Owl at Purdue web site
- Resources tab home to helpful forms and web sites